

# COVID-19: Screening Checklist for Visitors and Employees

ALL individuals (employees, contractors, visitors, vendors, government officials, family) entering the building must be asked the following questions:

*Have you traveled to a COVID-19 affected geographic area within 14 days of symptom onset? (China, Iran, S. Korea, Europe, cruise ship or any high risk sites in U.S.)*

Yes No

*Have you had close contact with a person who traveled to high risk sites or has COVID-19?*

Yes No

*Do you have respiratory symptoms such as cough or shortness of breath?*

Yes No

*If you answered yes to any of the above questions...no access to the site.*

Has this individual washed their hands or used alcohol-based >60% hand sanitizer on entry?

Yes No

*If No, please ask them to do so*

Has the individual had any of the following respiratory symptoms?

Yes No Fever \_ *Take their Temp.*

Yes No Sore throat

Yes No Cough

Yes No New shortness of breath

*If YES to any, restrict them from entering the building.*

*If NO to all, proceed to next question*

Has the individual been around anyone with recognized COVID-19 cases?

Yes No

If YES, ask if they have been in the same room with person with confirmed COVID-19?

Yes No

*If YES, restrict them from entering site.*

*If NO, proceed to next question*

Allow entry to building and remind the individual to:

- ✓ Wash their hands or use ABHR throughout their time on site.
- ✓ Not shake hands with, touch or hug individuals during their visit.